

Elysian Counseling & Education, LLC

Cancellation policy

“No shows” and late cancellations for appointments will be charged \$60 for the session, except in cases of inclement weather. For existing clients, one grace appointment allowed for cancellations less than 24 hours, but not for “no shows”. When a client is 20 minutes or later for an appointment, that is considered a “no show”. Cancellations need to be made 24 hours prior to scheduled appointments. If a first-time client is a “no show” or cancels in less than 24 hours, they will not be able to make another appointment. Due to the high volume of clients requesting Saturday appointments, if you cancel a Saturday appointment and don’t cancel within 24 hours, you may not be able to schedule a Saturday appointment in the future. First time Saturday clients, must have a credit card authorization on file for billing, in case of no show. Repeated cancellations may require that the client make an appointment the day of desired appointment, instead of in advance. Thank you.

I have read, understand and agree to the Statement of Informed Consent:

Client Name _____

Client Signature _____ Date _____

Parent/Guardian Name _____

Parent/Guardian Signature _____ Date _____

Therapist _____ Date _____